

Civil Division: Oneida County Government  
Jurisdictional Class: Non-Competitive  
EEO Category: Service-Maintenance  
Revised: 01/20/2010

## **AIRPORT MAINTENANCE WORKER**

**DISTINGUISHING FEATURES OF THE CLASS:** This position exists at the Griffiss International Airport, and performs a variety of unskilled, semi-skilled and skilled tasks related to airfield operations, and facilities and ground maintenance. Such tasks include, but are not limited to: Security patrols; Aircraft Rescue and Firefighting (ARFF) duties; snow removal operations; Foreign Object Debris (FOD) control/removal operations; control of vegetation and wildlife; and, the maintenance of airport infrastructure, such as pavements, storm water drainage structures, and buildings and hangars. It also entails the operation of a variety of heavy equipment used in maintaining runways, taxiways, aircraft parking areas, and surrounding grounds, and the operation of firefighting vehicles and equipment.

Since the operation and maintenance of the airport requires knowledge in a highly technical field and the use of specialized equipment, which affects functions vital to the safety of aircraft operations, and the incumbent must follow closely prescribed federal, state and local laws, rules and regulations, the incumbent is required to perform at a higher level and in a position with a higher consequence of error than maintenance workers assigned to other departments. General and specific instructions are received and work is performed under immediate or general supervision depending on the nature of the task.

The incumbent is also required to complete in-house training in: ARFF vehicle/equipment operation and techniques; Cardiopulmonary Resuscitation (CPR) and First Aid; heavy equipment operation and techniques; Airfield Driving; Airfield Communications; Security procedures; response to Hazardous Material (HAZMAT) spills; the issuance of Notices to Airmen (NOTAM); and, the performance of Airport Field Condition and Safety inspections and reports. The incumbent performs related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

- Participates in Airport Rescue – Firefighting (ARFF) duties including the operation of ARFF vehicles, fighting aircraft fires, and rendering emergency first aid treatment;
- Conducts airport field condition and safety inspections, and issues reports and NOTAMs to the Air Traffic Control Tower (ATCT), airport tenants, and the Federal Aviation Administration (FAA);
- Operates a variety of heavy equipment and vehicles including, but not limited to, ARFF vehicles, snowplows, snow blowers, pavement vacuums and sweepers, dump trucks, sanding trucks, and loaders;
- Sweeps, cleans and removes snow and ice and other obstructions and FOD from runways, taxiways, aprons, lights, signage, instrumentation, parking areas, internal roads, parking areas and grounds;
- Maintains, repairs and cleans perimeters, internal roads, runways, taxiways, drainage systems, and mechanical systems;
- Performs semi-skilled building maintenance tasks including, but not limited to, painting, roofing repairs, plumbing, carpentry repairs, heating, masonry, and machinery repairs;

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**Typical Work Activities (continued):**

Performs semi-skilled grounds maintenance tasks including, but not limited to, mowing grass, grading earth, patching pavements, and installing signs;  
Patrols airport property and performs security checks;  
Performs routine servicing and maintenance on motor vehicles and equipment;  
Operates radios and maintains contact with the ATCT;  
Attends training programs and classes.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Demonstrated ability to drive a tractor, heavy truck with plow, fire truck, loader, sanding and broom sweeper truck; good knowledge of the principles, practices, tools and materials used in the maintenance and repairs of airport buildings and grounds; working knowledge of standard automotive repair; ability to learn a working knowledge of ARFF equipment and techniques, First Aid and CPR; ability to operate specialized equipment utilized in airport operations; ability to understand and carry out complex oral and written instructions; ability to operate radios; ability to establish effective working relationships with co-workers, tenants and the public at the airport; ability to work outdoors under all weather conditions; integrity; mechanical aptitude; initiative; good judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma **AND** two (2) years of experience in the operation of heavy equipment and vehicles **AND** one (1) year of experience in buildings and grounds maintenance.

**SPECIAL REQUIREMENTS:**

1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment, to meet the transportation requirements of the job.
2. Must pass a fingerprint-based FBI criminal history background check and be eligible to be granted a security badge mandated by the Transportation Security Administration (TSA).
3. Must successfully complete the required training for certification in ARFF, CPR and First Aid within twelve (12) months of appointment and maintain certification throughout employment.
4. Must acquire a New York State Class B Commercial Drivers License (CDL) with Air Brakes Endorsement within six (6) months of appointment and maintain the License throughout employment.

Adopted: 01/28/82

Revised: 11/13/95, 08/05/96, 09/17/96, 04/23/97, 01/20/10