

Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Protective Service - Sworn
Revised: 04/20/11

DEPUTY SHERIFF PATROL- LIEUTENANT

DISTINGUISHING FEATURES OF THE CLASS: This is specialized and supervisory police work involving the direct supervision of crimes, interrogations of suspects and witnesses, and gathering evidence in connection with criminal proceedings at the Oneida County Sheriff's Office. The incumbent works under the general supervision of the Deputy Sheriff Patrol-Captain, Chief Deputy, Undersheriff, or the Sheriff. Supervision is exercised over a number of subordinate officers. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Directs the activities of the office in the absence of the Sheriff, the Undersheriff, Chief Deputy, or the Deputy Sheriff Patrol-Captain;
Supervises the activities related to the investigation of crimes;
Plans and directs a comprehensive training program for the office as required by the County and State;
Develops the work schedules for subordinate Deputy Sheriff Patrol Officers;
Evaluates performance of supervised personnel;
Authorizes vacation leave, personal leave, days off, and other personnel matters;
Supervises the assignment, preventive maintenance, and repair of the office's fleet of vehicles;
Testifies in criminal court proceedings;
Investigates job-related complaints and counsels office personnel;
May participate in public relations activities of the office.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of New York State Penal Law, Code of Criminal Procedure, and Vehicle and Traffic Law; thorough knowledge of techniques and procedures used in making criminal investigations; thorough knowledge of the techniques of securing and preserving evidence; good knowledge of laws governing arrests, rules of evidence and court procedures; skill in making criminal investigations; ability to instruct and supervise subordinates in police work; ability to establish and maintain cooperative relations with law enforcement officer of other government agencies; integrity; good judgment.

continued...

DEPUTY SHERIFF PATROL-LIEUTENANT

page two

MINIMUM QUALIFICATIONS: Two (2) years of experience as a permanent Deputy Sheriff Patrol-Sergeant.

SPECIAL REQUIREMENT: Eligibility for an appropriate level New York State Driver's License at the time of application. Possession of a valid license at time of appointment. This license must be maintained throughout appointment.

Adopted: 1990's

Revised: 12/30/91, 09/30/96, 06/27/05, 04/20/11

Title in promotional series: Deputy Sheriff Patrol, Deputy Sheriff Patrol-Sergeant /Deputy Sheriff Sergeant (Technical), Deputy Sheriff Patrol-Lieutenant /Deputy Sheriff Lieutenant (Technical), Deputy Sheriff Patrol-Captain