

Jurisdiction: Oneida County

Jurisdictional Class: NC

Revised: 5/21/96

## **ELEVATOR OPERATOR**

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine work in the operation of an automatic or manually-controlled passenger elevator, involving responsibility for the safe and efficient operation of the elevator, and for the courteous treatment of passengers. General work instructions and explanations of duties are received when employees begin this work, and only occasional inspections of work performance are made by supervisor after employee has become familiar with duties. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Operates an automatic or manually-controlled elevator;

Gives passengers information regarding the location of offices and personnel;

Reports any difficulties in operation or defects in mechanical conditions to supervisor;

Performs various custodial duties.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Working knowledge of the method of operating an elevator or ability to acquire such knowledge readily; ability to learn and remember the location of offices and personnel in the building; tact and courtesy in dealing with the public.

**MINIMUM QUALIFICATIONS:** None required.