

Jurisdiction: School & BOCES

Jurisdictional Class: Labor

Revised: 6/16/92

## **SCHOOL MONITOR**

**DISTINGUISHING FEATURES OF THE CLASS:** This is responsible work calling for the exercise of good judgment and special ability to get along well with children. Employees in these positions guide children safely across streets and intersections; oversees students in corridors, locker rooms and as passengers on school district buses. A school monitor must be firm, yet courteous and congenial, in exercising his/her influence on students. Work is performed under supervision of a teacher or the principal. Does related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Guides children safely across streets and intersections;

If traffic light is in operation, directs children to cross only when light is favorable;

Oversees students passing between classes and in locker rooms and on premises immediately before and after school;

Performs miscellaneous clerical duties as assigned;

In some cases, has charge of supplies and equipment for locker rooms and swimming pools;

Helping children in lower grades with wearing apparel;

Help maintain order in classrooms;

Have charge of rest periods;

Assist teachers with play supervision and with lunches;

(May) act as monitor on school district buses.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good general intelligence; ability to be firm, yet courteous, with the public; ability to get along well with children; some knowledge of first aid methods; good powers of observation; physical condition commensurate to do the job.

### **MINIMUM QUALIFICATIONS:**

None required, but experience with children is desirable.

**SPECIAL REQUIREMENTS:** A person appointed to this position does not have the authority to direct traffic. This is a function of a police officer only.